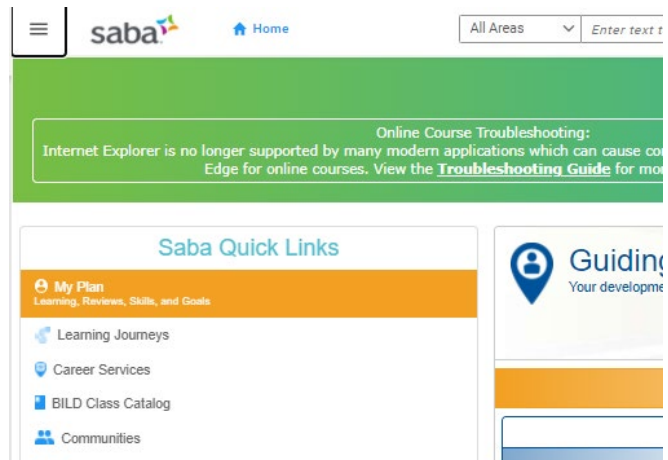# NRP Certification Quick Reference Guide

Learner Registration

Accessing the NRP Learning Platform

Step 1: Log into SABA and access your plan by clicking "**My Plan**" on the home page.

Step 2: Locate the "BJC - Neonatal Resuscitation Provider (NRP) Certification Tracking" and click the hyperlink title.

> *Tip: if you are having trouble locating this, utilize "**Filters**". Choose "**Certification**" on the Type of learning and type "**%NRP**" in the certification name. Select "**Apply Filters**".*
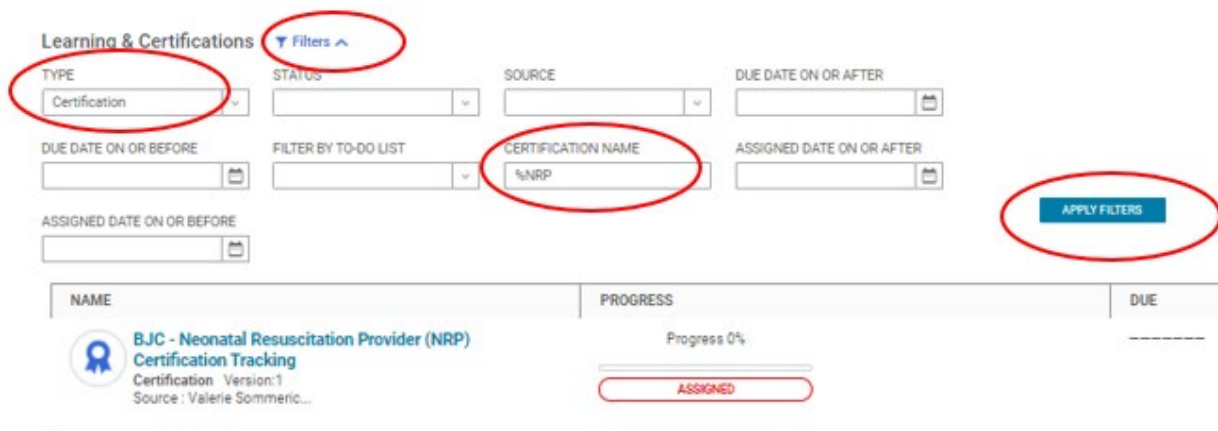
If you do not have this certification tracker, please reach out to your local SABA administrator.

Step 3: Click the hyperlink title "BJC – Neonatal Resusciation Provider Course".

Step 4: Locate the class with your hospital name (ex: MBMC, BJH, etc.) in blue and click Enroll.

Step 5: Launch the RQI - NRP - Advanced Provider

All staff will be completing the Advanced Provider Course

Step 6: Login to the NRP site.

Creating an account (no existing Global ID)

If you have not created a NRP account and do not have Global ID, select "No" and follow the step to create an account.

Your information will populate in from SABA.

You will need to enter an email address for an account verfication code to be sent.

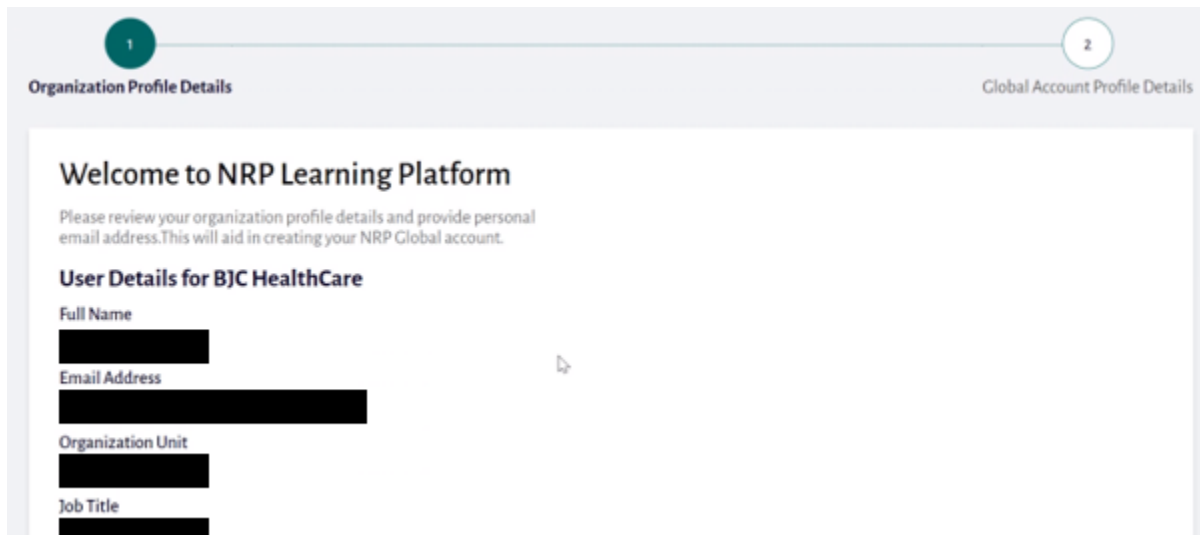**Important Note**

NRP Global Account

Your NRP Global Account can be accessed via this URL: www.nrplearningplatform.com. Once your Global Account is linked to your organization, you can use a single set of credentials to log into any of your linked accounts.

Click here to learn more about NRP Global accounts.

Please provide your personal email address to complete the profile. ⓘ

Personal Email Address *

Verify Your Email Address

Access the verification email to obtain your validation code and enter this in the Validation Code box. Select "Next".

✓ An email with a validation code has been sent to your email address at ▮▮▮▮▮▮▮▮▮
Please enter the validation code in the field below.

Please be sure to check your spam/junk folder for the validation email before clicking the "Resend Email" button.

Resend email in **0:8**   Resend Email

Validation Code *
▮▮▮▮▮▮   ✓

Next

After verfiying your information, your Global ID will pre-populate as your username along with your full name and email address.

You will need to create a password and enter a mailing address (this can be a personal or work address) and select "Submit".

Mailing Address

Address Line 1 *

Address Line 2

City *

Country
United States of America ▾

State/Province * ▾

Zip Code *

Phone Number ☎

Location
○ Work
◉ Home

☐ I agree to the Terms Of Use *

Submit

✓ Congratulations! Your NRP Global account has been created successfully along

NRP Global Account Information
Please set a password for your account and provide the basic details.

User Details for NRP Global Account

NRP Global ID

███████

Full Name

████████████

Email Address

███████████████████████

Username *   ✓
███████

Password *   👁̸
                                   0 / 25
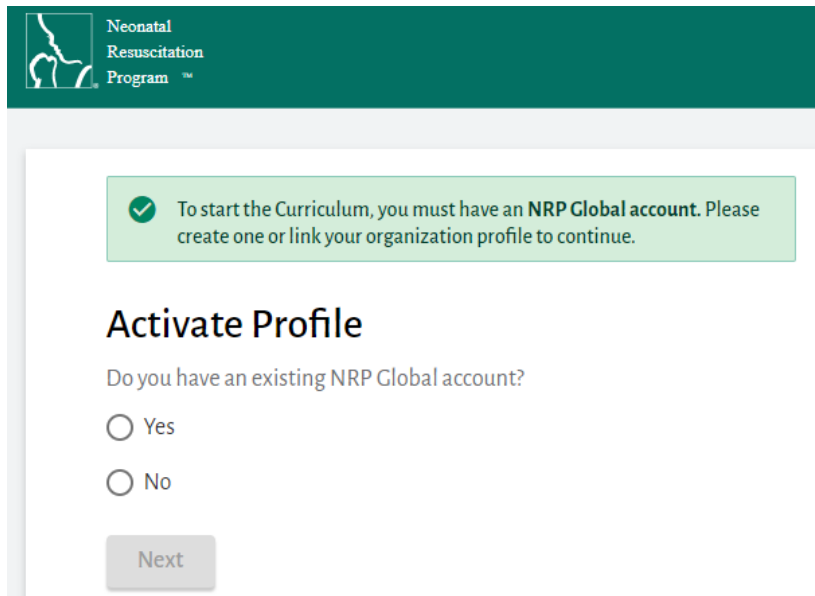
Confirm Password *   👁̸

Linking an account (already have a global ID)

If you already have a Global ID, select "Yes" and follow the step to link your account.

If your NRP account is associated with your BJC email, your information may automatically populate and trigger the validation email. If this happens, enter the validation code sent to your email.

Step 7: Once your account is verified, the NRP 8th Edition Advanced Provider Curriculum will automatically appear on your plan.

You must complete all three portions (Online learning, Advanced Exam, and Course Survey) of part 1 prior to attending an Instructor Led Event.

Select "Start Activity" to launch the online content

Step 8: Prior to attending an Instructor Led Event, you will need to provide proof of completion of online content. You can print or take a screenshot/picture of your certificate of completion. Click "Download Part 1 Completion Certificate".

Step 9: To register for an Instructor Led Event, scroll down to Part 2 and select "Register for Event".

All BJC events will be listed under the "Event Listing". If you are looking for an event at your facility, you can search for your hospital courses by title or other filter options listed along the left panel.

Step 10: After completing a live event, you will need to claim your NRP card. Please launch the NRP Learning Platform through SABA (steps 1-5) and complete the course survey if you have not already done so (part 1 third item).

Part 1

Activity Name	Status	Results	Action
eLearning: Online Learning Assessment	Completed	Pass	Review

Activity Name	Status	Results	Action
Advanced Exam	Completed	Pass	N/A

Activity Name	Status		Action
Course Survey	Completed		N/A

Part 2

Activity Name	Status	Results	Action
Instructor Led Event	Completed	Pass	View Details

Once you complete the course survey, a "View eCard" button will appear at the top of the course. From here you can email, download, or print their card. This will update your NRP certification tracker with the correct date.

My Learning   → Exit Curriculum

NRP 8th Edition Advanced Provider Curriculum   Completed
                                                                 View eCard

✓ Feedback has been successfully submitted